Approved For Release 2008/03/05 : CIA-RDP73-00402R000100290057-1

MEMORANDUM FOR THE RECORD

DATE: 17 March 1967

SUBJECT: SUITLAND FEDERAL RECORDS CENTER.

FILE NUMBER:

(1) The Federal Records Center rejects our Supplemental Distribution material (20,000) as NON-Record material. (VITAL RECORDS and ARCHIVES can't be sent there.)

(2) We believe we can segregate about 10,000 to 15,000 cubic feet of "DEAD RECORDS", seldom recalled Inactive Records.

(a) This will require approval by O/Security and Offices concerned.

(b) Adding a barrier with lock inside the Federal Records Center Vault.

(c) Periodic trips by Records Center personnel to service this material in sealed boxes

(d) Center will still require two more people. For trips and preparation of relocated items. (w/ archivist Dr. Bahmer.)

(3) or We can negotiate an exception to item 1 above But this will also call for barrier and personnel.

OFFICE AND TITLE

SIGNATURE

STAT

FORM 7-62 1954

CLASSIFICATION

EXCLUDED FROM AUTOMATIC DOWNGRADING AND DECLASSIFICATION

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